

*... to equip our students for lives of Christian Faith and Service*



# Student Enrolment Application

  
**WOODLAND**  
CHRISTIAN HIGH SCHOOL

Home of the  
CAVALIERS

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## VISION, MISSION AND CORE VALUES

### *Mission and Vision Statement*

The Mission and Vision of Woodland Christian High School is...

*to equip our students for lives of Christian Faith and Service.*

### *Core Values*

As a community we value...

- *God's Word, the Bible*
- *Learning rooted in Christian faith*
- *Ongoing commitment to know God better*
- *Living the principles of trust, cooperation, and love*
- *Development of the individual gifts of our students*
- *Excellence in teaching and learning*
- *Stewardship of God's gifts*
- *Spiritually committed, professional teachers*



# ADMISSION PROCEDURE

## *The purpose of this procedure is to ensure that:*

- *All applications for admission are dealt with justly, equitably and promptly.*
  - *All applicants for admission understand and support the unique Christian character of this school as described in its documents.*
1. The principal\* will acquaint the (new) parents/guardians with the school's basis, purpose, policies, and programs by providing them with a copy of the Admission Policy, Information Handbook and an Application Package.
  2. Parents/Guardians registering students at the school for the first time will submit a completed Application Package, a Course Selection Sheet for the appropriate grade and a \$500.00 non-refundable registration deposit which will be deducted from the tuition fees for the year if the application for admission is accepted. If the application is rejected by the school the deposit will be returned. Current transcripts and/or proof of academic standing will be required for all transfer students.
  3. Parents/Guardians who have students registered at the school will re-register for a new school year by submitting an updated Student Information Form and a Course Selection sheet for the appropriate grade(s). New students from such families will also sign the Student Agreement Form.
  4. The principal\* may interview parents/guardians who are new to the school. This interview will confirm that the parents/guardians understand and accept the vision, mission, goals and policies of the school and that the school is able to provide a program of study appropriate to the needs and aspirations of the student and the parents/guardians. This interview will also establish the student's willingness to attend the school.
  5. Parents are expected to contact the Business Administrator, (648-2114 ext. 139) for necessary financial information, e.g. tuition rates, tuition reductions, Tuition Assistance Fund, or the tuition payment policy, and to indicate their willingness to accept the financial responsibility for tuition and other fees.
  6. The principal may, if necessary, with the permission of the parents/guardians, contact the principal of the school formerly attended by the student to clarify any academic issues that may arise in the course of the application process.
  7. The principal will make a recommendation to the Board of Directors for the acceptance or rejection of the application for admission. The Board of Directors reserves the right to deny any application for admission if in its judgment such an admission would not be in the best interests of the school or the student(s) for whom the application is being made.
  8. When decision on the application has been made, the principal will contact the applicant to welcome them to the school community or to inform the applicant that the application has been rejected.
  9. Acceptance of the application will be based on the following factors:
    - a) The availability of an appropriate program and staffing to meet the needs of the student. There may be some instances where the school lacks the resources to serve the student (e.g. Students with exceptional needs, those not able to speak English, or those with exceptional behavioral issues)
    - b) The willingness of the parents/guardians and student(s) to support the school's policies and programs as evidenced by their signature on the Student Enrolment Agreement and the Student Agreement Form included with the Application for Admission.
    - c) The availability of space in the classes required by the student.
    - d) The acceptance by the parents/guardians of the responsibility for paying tuition and other fees.
    - e) The availability of adequate information from the student's previous school to enable the principal to make an informed decision about the student's placement.
    - f) The principal's determination that the student will be able to participate constructively in a structured program of Christian studies.
  10. If an admission is based on false or misleading information, the Board of Directors, upon the recommendation of the principal, reserves the right to withdraw the approval of the application at any time.
  11. If the applicants wish to challenge the decision of the principal on the rejection of an application for admission or on the grade or program placement of a student, they may appeal in writing to an Admissions Appeal Committee consisting of two members of the Board of Directors, one vice-principal and the principal. The decision of this committee will be final.
  12. Applicants who are not residents of Canada will be asked to provide proof of their citizenship or immigrant status in Canada.
  13. International students will be asked to complete the International Student Application form and adhere to the International Tuition Policy.

\* Reference to principal may also refer to a designate, or Admissions Officer.



# APPLICATION FOR ADMISSION

## PERSONAL INFORMATION

### Student Information:

Student: \_\_\_\_\_ Phone: \_\_\_\_\_  
(surname, given name)

Address\*: \_\_\_\_\_  
(street) (city) (postal code)

Birthdate (mm/dd/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender:  Male  Female

Born in Canada?  Yes  No \*\* If no: Citizenship?  Canadian Citizen  Landed Immigrant  Other \_\_\_\_\_  
Country of Birth: \_\_\_\_\_ Date of Entry into Canada (mm/dd/yyyy) \_\_\_\_\_

Student Visa (**STOP**... Please complete Application for International Student Enrollment instead)

Born in Ontario?  Yes  No \*\* If no: Born in the Province of \_\_\_\_\_

First language is English?  Yes  No \*\* If no: First language is \_\_\_\_\_  Check if you require/want ESL.

### Previous Educational Experience:

Present School: \_\_\_\_\_ Present Grade Level: \_\_\_\_  
(name/city)

Anticipated Date of Enrolment (mm/dd/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_ Anticipated Grade Level: \_\_\_\_

Note: For all applications for students from other High Schools, please attach a recent transcript.

### Health Information, Special Considerations or Concerns: (Check and explain all that apply.)

- Health Card Number: \_\_\_\_\_  Individualized Education Plan (IEP for: \_\_\_\_\_)
- Allergies: \_\_\_\_\_
- Physical Needs: \_\_\_\_\_
- Other: \_\_\_\_\_

### Family Information:

	Father	Mother
Parent/Guardian: _____	_____	_____
(surname, given)	(surname, given)	(surname, given)
Address: _____	_____	_____
(street)	same <input type="checkbox"/>	
_____	_____	_____
(city/postal code)	same <input type="checkbox"/>	
Home Phone: _____	_____	_____
	same <input type="checkbox"/>	
Cell Phone: _____	_____	_____
	same <input type="checkbox"/>	
E-Mail: _____	_____	_____
	same <input type="checkbox"/>	
Employer: _____	_____	_____
	_____	_____
Work Phone: _____	_____	_____

Church Affiliation: \_\_\_\_\_ / \_\_\_\_\_  
(Denomination) (Church Name/City)

We also have a child/ren attending a Christian Elementary School  yes  no

If yes, school name/city \_\_\_\_\_ / \_\_\_\_\_

\* All information, documents etc. will be sent to student's primary residence only. For all other arrangements you must complete the required Information Release Forms (available upon request).



# APPLICATION FOR ADMISSION

PARENT/GUARDIAN, STUDENT ENROLMENT AGREEMENT FORM

Student Name: \_\_\_\_\_  
(surname/given name)

Parent(s)/Guardian(s): \_\_\_\_\_  
(surname/given name father) (surname/given name mother)

## Process:

- Yes I/we agree to the transfer of student files to this school.
- Yes I/we have attached a non-refundable \$500 Registration Fee, if applicable.  
*Registration fee for families new to Woodland only, see note 2 page 2.*
- Yes I/we accept the financial responsibilities for tuition and other fees.  
*I/we understand that this statement must be answered "yes" to complete this application. I/we agree to contact the Business Administrator, (648-2114 ext. 139) if more information is needed, e.g. tuition rates, tuition reductions, Tuition Assistance Fund, or the tuition payment policy.*
- Yes I/we have attached **all** supporting documentation before submitting this application.  
*Transcripts (required for all transfers from other high schools), most recent high school report cards (if applicable), copy of most recent IEP (if applicable), an up to date or most recent Educational Assessment (if applicable).*

## Use of Information Statements:

- Yes I/we release the following for school purposes:
  - Woodland Christian High School is hereby granted permission to use my name, home address, home telephone number, and email address in the school phone directory which is distributed to all parents and transportation coordinators and which is used for mailings of school related material to parents and students.
  - Woodland Christian High School is further granted permission to use photographs and pictures of my student(s) in the school yearbook, newsletter, brochures, website, social media pages, and press releases. (No names will be used on the website or social media.)

## Parent Agreement Statements:

- Yes I/we have read, understood, and signed the statements below:
  - I/we understand and accept the nature of this Christian school, its purpose, vision and core values as expressed in its documents, and as practiced in the daily operation of the school.
  - As parent(s)/guardian(s), I/we desire to have my/our child(ren) receive a Christian education at Woodland Christian High School, and I/we agree that our child(ren) will be educated in a manner consistent with the purpose and mission of this school.
  - I am/we are aware of the school's policies concerning enrolment and discipline.
  - I/we understand that I/we are entitled to access the normal channels and processes available to all students and parents/guardians regarding the daily educational program at Woodland Christian High School.
  - I/we indicate by our signature that we have read and discussed with our student(s) the Code of Conduct for Students approved by the Board of Director to govern conduct on the busses as outlined in the Course Calendar and/or Parent Student Handbook.

Signature Parent(s)/ Guardian(s) : \_\_\_\_\_ Date: \_\_\_\_\_

## Student Agreement Statements:

- I agree that the high school education provided at Woodland Christian High School is a valuable educational, spiritual and social experience, and that the staff of the school is committed to providing a program that is excellent and that is rooted in the Bible.
- I acknowledge that attending Woodland Christian High School is a privilege.
- I agree to abide by the school Code of Conduct, Dress Code, and policies regarding bus behavior.
- I agree to abide by school policies relating to attendance and behaviour, to be diligent in my studies, and to do whatever I can to contribute to the well-being of this Christian community of learning.

Signature (student): \_\_\_\_\_ Date: \_\_\_\_\_



# GRADE 9 COURSE SELECTION FORM

Student Name: \_\_\_\_\_

Please complete, sign and return this course selection sheet with your registration package. Total credit value of courses selected must equal nine. If you have any questions, please do not hesitate to contact Mrs. Verstraeten in our Guidance Department (519-648-2114 ext 115).

Some courses are offered at both the Academic (D) and Applied (P) streams. Please indicate your preference in the space provided. If you are unsure about decisions regarding course streams we recommend that you communicate with your grade 8 teacher and/or our guidance department. Progress of all grade nine students will be monitored carefully and recommendations will be made about streams if necessary or appropriate. Descriptions of all courses are available in the Course Calendar.

<b>A. COMPULSORY ACADEMIC AND APPLIED COURSES:</b> You must take all of these courses. Please check which stream you prefer for each course (see the COURSE CALENDAR for explanations).			
	<b>ACADEMIC COURSES</b> <input checked="" type="checkbox"/>	<b>APPLIED COURSES</b> <input checked="" type="checkbox"/>	
<b>English</b>	ENG1D1 <input type="checkbox"/>	ENG1P1	<input type="checkbox"/>
<b>Math</b>	MPM1D1 <input type="checkbox"/>	MFM1P1	<input type="checkbox"/>
<b>French</b>	FSF1D1 <input type="checkbox"/>	FSF1P1	<input type="checkbox"/>
<b>Science</b>	SNC1D1 <input type="checkbox"/>	SNC1P1	<input type="checkbox"/>
<b>Geography</b>	CGC1D1 <input type="checkbox"/>	CGC1P1	<input type="checkbox"/>
<b>B. COMPULSORY OPEN COURSES:</b> You must take all of these courses (see the COURSE CALENDAR for explanations).			
<b>Physical Education</b>	PPL101		
<b>Civics</b>	CHV205 (½ Credit)		
<b>Bible</b>	HRE105 (½ Credit)		
<b>Introduction to Computers</b>	BTT105 (½ Credit)		
<b>C. FULL CREDIT ELECTIVE OPEN COURSES:</b> From this list, indicate your first and second preference. You will be taking only one of these courses in Grade 9. (see the COURSE CALENDAR for explanations).			
<b>Art</b>	AVI101	1	2
<b>Drama</b>	ADA101	1	2
<b>Instrumental Music (Band)</b>	AMI101	1	2
<b>D. HALF CREDIT ELECTIVE OPEN COURSES:</b> From this list, indicate your first and second preference. You will be taking only one of these courses opposite BTT105. (see the COURSE CALENDAR for explanations).			
<b>Computer Studies (Programming)</b>	ICS205	1	2
<b>Exploring Construction Technologies (Intro to Shop)</b>	TCJ105	1	2
<b>Exploring Communication Technologies (Multimedia)</b>	TGJ105	1	2
<b>Integrated Arts (Mix of Drama &amp; Art for those choosing Band)</b>	ALC105	1	2
<b>E. ACADEMIC SUPPORT COURSES:</b> This section applies to students with IEPs only. Selection of these courses must be made in consultation with the Academic Support Department (x123) and/or Guidance (x115).			
<b>Study Skills</b>	GLS101 (For those not taking French)		<input type="checkbox"/>
<b>Essential Math</b>			<input type="checkbox"/>

It is very important that students submit their course selection forms promptly to ensure placement in their desired course preferences. Note that optional courses will be made available to as many students as possible according to their indicated choices. If a course is under-enrolled, it may be removed from the schedule. If a course is over-enrolled, students may be placed on a waiting list and asked to choose an alternate course.

Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

Office Use Only: \_\_\_\_\_ Date Received.



## MINISTRY REQUIREMENTS FOR GRADUATION AND THE ONTARIO SECONDARY SCHOOL DIPLOMA

<b>Compulsory Credits (Total 18)</b>	
<ul style="list-style-type: none"><li>* 4 credits in English (1 credit per grade)</li><li>* 1 credit in French as a second language</li><li>* 1 credit in Health and Physical Education</li><li>* 3 credits in Mathematics (at least 1 credit in Gr. 11 or 12)</li><li>* 1 credit in Canadian History</li><li>* 1 credit in the Arts</li><li>* 2 credits in Science</li><li>* 1 credit in Canadian Geography</li><li>* ½ credit in each of Civics and Career Studies</li></ul>	<ul style="list-style-type: none"><li>* 1 credit in Gr. 11/12 Science OR Technological Education OR Computer Studies OR French as a Second Language OR Cooperative Education</li><li>* 1 credit in English OR French as a Second Language OR Classical, International or Native Language OR Social Science and Humanities OR Canadian and World Studies OR Guidance and Career Education OR Cooperative Education</li><li>* 1 credit of Health and Physical Education OR Arts OR Business Studies OR French as a Second Language OR Cooperative Education</li></ul> <p>(note: a maximum of 2 compulsory credits may be Cooperative Education)</p>
<b>AND</b>	
<ul style="list-style-type: none"><li>* <b>Elective Credits (total of 12);</b></li><li>* <b>40 hours Community Involvement; and</b></li><li>* <b>High School Literacy Test (OSSLT)</b></li></ul>	

### WOODLAND CHRISTIAN HIGH SCHOOL DIPLOMA

In addition to the courses required to complete the OSSD, students must meet the following requirements:

- 1 Biblical Studies credit (HRE105, HRE205)
- 2 Perspectives Course credits  
(chosen from Senior Humanities, Canadian & World Studies, or other approved course)
- 2 additional Mathematics and/or Science credits
- 1 Technology, Business or Computer credit (BT/ICS)
- 1 additional Physical Education and Health related credit
- 1 additional Arts credit

#### NOTES:

1. **Community Involvement:** As part of diploma requirements, students must complete 40 hours of volunteer service in their communities. This requirement reflects our belief that we are called by God to work, not only for our own good but also in the service of others. Activities may be completed at any time during a student's years at high school. These activities may take place, outside of normal instructional hours, in a variety of settings, including non-profit organizations and public sector institutions. Students may not fulfill this requirement through regular course activities. The Guidance department administers the records for community involvement. Students are expected to obtain the necessary forms and information there. See guidance webpage for information regarding appropriate ways to complete your service hour. You can also review the information available through the Ministry of Education website: [www.edu.gov.on.ca/extra/eng/ppm/124a.html](http://www.edu.gov.on.ca/extra/eng/ppm/124a.html).
2. **Literacy Test:** The Provincial Test of Reading and Writing is written by all grade ten students and it is based on the expectations of the curriculum to the end of grade nine. The successful completion of this test is a requirement for graduation. If students do not complete the test successfully in grade ten, they will be provided with remedial assistance and with the opportunity to retake the test at a later date or they may take the course prescribed by the Ministry of Education (OLC401) as meeting the requirements of the literacy test. Under special circumstances, accommodations, deferrals and exemptions may be provided for some students. All students who currently have an Individual Education Plan are entitled to the accommodations outlined in the IEP. Parents, students, and/or student services may initiate any request for accommodations or deferrals. For more information and test preparation materials, please visit the EQAO website: <http://www.eqao.com/en>.  
The test will serve both to determine whether students have acquired the reading and writing skills considered essential for literacy, and to provide confirmation that those students who have completed the test successfully have attained the provincial expectations for literacy. The test will identify those students who have not demonstrated the required skills and will identify areas in which these students need remediation. The test is normally scheduled for the end of March.
3. **Course Selection for Elective Credits** - The Guidance Department staff will provide assistance to students during the course selection process. Recommendations will be made based on a student's skills, interests, and post-secondary career aspirations. Tools such as myBlueprint will be used to aid this process.

For further information, please refer to our school web site [www.woodland.on.ca](http://www.woodland.on.ca) or contact the Admissions office at [admissions@woodland.on.ca](mailto:admissions@woodland.on.ca) or by calling 519-648-2114 ext. 141

