

Dear Applicant,

Please find enclosed a **Tuition Assistance Fund Application Form** for the **2021-2022** school year.

The Tuition Assistance Fund has limited financial resources and the Tuition Assistance Committee approves grants based on need. They hope to provide as much assistance as is needed to help people like yourselves afford Christian education for your child/ren.

For those who are presently receiving assistance and are requesting assistance again for next year, please be reminded that a new application must be completed every year assistance is required.

Please complete this form using your **2020** tax year information. If a copy of 2020 tax information is not available at this time, use your 2019 information and if requested, the 2020 tax information can be sent later since you are encouraged to complete the form and submit as soon as possible. Any additional financial or family information that might be relevant to your application should be included under Special Circumstances on page 4 of the application form.

To ensure confidentiality, please be reminded that the Tuition Assistance Fund Administrator is the only person who sees the completed form.

The deadline for applications from those who reapply for assistance is April 30. Please complete this application and return to Woodland Christian High School, Attention Gary Veenstra. Late applications will be accepted but only as funds are available.

The Tuition Assistance Committee meets in late June or early July to assess all the application forms and make decisions concerning grants. You will be contacted with their decision by July 31.

If you would like a preliminary assessment of the amount you may expect or what your net tuition would be after assistance or if you have any other questions regarding your application, please do not hesitate to call (519)-648-2114 ext. 139 or email business@woodland.on.ca.

Sincerely,

Gary Veenstra

Gary Veenstra
Business Director/Tuition Assistance Fund Administrator
Encl.

TUITION ASSISTANCE FUND APPLICATION FORM

2021-2022 School Year

The mission of Woodland Christian High School is ***to equip our students for lives of Christian faith and service.***

We believe that to accomplish this mission we are mandated to make Christian education as financially accessible to as many families as possible.

This Tuition Assistance Fund has been established for children of Christian parents who desire to have their children attend Woodland Christian High School and are not in a financial position to pay the full tuition. This fund is 'needs' based and continues to extend the vision of Christian Education to many families each year.

The information provided on this form is kept **confidential** (details of form reviewed by Tuition Assistance Fund Administrator only). To be considered, it is necessary to complete all areas of this application accurately.

Please forward completed form to Gary Veenstra, Tuition Assistance Fund Administrator.

- ***Print carefully and legibly.***
- ***Round off figures to the nearest hundred dollars.***

Section A. Family/Student Information

1. Family Last Name: _____
2. Parents' First Names: _____
3. Address (Street or Rural Route): _____
4. City: _____ Postal Code: _____
5. Home Phone: _____ Email Address: _____
6. Church Affiliation: _____
7. Father [Stepfather]: _____ Mother [Stepmother]: _____
Occupation: _____ Occupation: _____
Employer: _____ Employer: _____

8. Information for all children and dependents in school.

Name	Age	Elementary/High School	Name of School	Anticipated Tuition 2021-2022

9. Divorced/Separated Parents (to be completed by parent/s who completes this form)
Is there any agreement specifying contributions for your child/ren’s education?

Yes No If Yes, total tuition % split or how much per year? \$ _____

Section B. Commitment

10. Explain why you are interested in and/or why you feel it is important to have your child/ren attend Woodland Christian High School (only required if this is the first time you are applying to this fund).

11. Do you anticipate assistance for tuition from other sources, e.g., church, friends, grandparents?

Yes No If Yes, how much per year? \$ _____

12. I/we understand that our tuition is reduced by the fundraising efforts from our Volunteer Program. I/we pledge to do our part and give of our time toward the Woodland Volunteer program.

Yes No If No, please explain. _____

Under normal circumstances, Tuition Assistance is made available only to those who answer Yes.

13. I/we appreciate and thank the community for supporting our family through this Tuition Assistance Fund so much that when our children have completed their education at Woodland, I/we do do not promise to do our best to continue to financially support this fund so that other families may benefit from this program in the future.

Section C. Parents' Confidential Statement

14. Parents' current marital status married separated divorced widowed

15. The total household size during 2021-2022 school year will be _____
(include parents and all children and dependents living at home)

16. **2020 Total Income**

(Note: Information to be taken from your 2020 Income Tax Returns; if 2020 information is not yet available, please supply copies from previous year. Your 2020 copies may be necessary when they become available.)

	Father [Stepfather]	Mother [Stepmother]
Total Employment Earnings as per all T4 slips	\$	\$
Add Other Income :		
Pension Income	\$.....	\$.....
Unemployment Benefits	\$.....	\$.....
Social Assistance Benefits	\$.....	\$.....
Taxable Amount of Dividends	\$.....	\$.....
Interest and Investment Income	\$.....	\$.....
Rental Income	\$.....	\$.....
Taxable Capital Gains	\$.....	\$.....
Other Income: Specify	\$.....	\$.....
Add Self-Employment Net Income	\$.....	\$.....
Total Income (line 150*).....	\$.....	\$.....

***Please include photocopies of the page of your Income Tax Return/s that includes line 150.**

17. 2020 Federal and Provincial Income Taxes paid, or to be paid (line 435*)	\$.....	\$.....
18. 2020 R.R.S.P. Contributions	\$.....	\$.....
19. 2020 medical/dental bills not paid by insurance (include amount you paid in premiums)	\$.....	\$.....
20. Monthly Mortgage/Rent payments	\$.....	\$.....
21. Expected income next year (If less than current year, explain in Section D.)	\$.....	\$.....
22. Asset/Liability Information:		
Cash, savings, and chequing accounts	\$.....	\$.....
Owing on bank loans or line of credit	\$.....	\$.....
Owing on credit cards	\$.....	\$.....
Owing other debts, please specify	\$.....	\$.....
Other real estate (not primary dwelling)	\$.....	\$.....
Investments (do not include RRSP)	\$.....	\$.....

23. If you own a business or farm, please complete the following:

Type of ownership:

Sole owner [] Partnership [] (..... % of ownership)

Corporation [] (market value of shares owned \$ _____)

Itemize Business or Farm Assets and Debts below.
(If ownership is less than 100%, include only your share of Assets and Debts.)

Business or Farm Assets as of December 31, 2020

- a. Land & Buildings (present market value not including home) \$.....
- b. Cash & Chequing accounts \$.....
- c. Accounts Receivable \$.....
- d. Inventories (farmers include livestock & grain) \$.....
- e. Equipment & Machinery \$.....
- f. Other Assets: specify \$.....
- Total Business or Farm Assets** \$.....

Business or Farm Debts as of December 31, 2020

- g. Mortgage on Land & Buildings \$.....
- h. Debts on Equipment & Machinery \$.....
- i. Accounts Payable \$.....
- j. Other Debts: specify \$.....
- Total Business or Farm Debts** \$.....

Section D. Explanations and Special Circumstances

24. Explain any unusual expenses, debts, or other special circumstances, e.g., extra ordinary expense or illness in the family. The information given here can be a significant factor in determining the amount of assistance granted.

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Certification: I (We) declare that the information reported is true, correct, and complete.

Father/Stepfather Signature: _____ Date: _____

Mother/Stepmother Signature: _____ Date: _____